

**FALL
FEST
2016**

IN

CANDLER PARK

Food Vendor Application

Name of Company/Org _____

Vending Booth Name _____

Contact Person _____ Title _____

Address _____

City _____ State _____ Zip _____ Cell _____ Phone _____

Website _____ Email _____

Food Vendor Fees

10 x 12 foodtruck \$775 = \$ _____

10 x 25 foodtruck \$1000 = \$ _____

Cart hardscape \$275 = \$ _____

Additional Space _____ feet x \$75 per foot = \$ _____

Refundable clean-up fee \$200 (separate check) = \$ _____

Total Amount enclosed with application = \$ _____

Event Staff Use Only

Accepted Y/N _____ Date Received ____/____/____ Accepted by David Aynes _____

Booth Number _____ Proof of Ins. Y/N _____

Load in time _____ Health Cert. Y/N _____

Vendor fees \$ _____ Check # _____

Clean-up fee \$ _____ Check # _____

Vending Booth Information

Circle one	Tent	Trailer	Pushcart
Dimensions	Depth x Width	_____ x _____	
# of Amps:	110V _____Amps	220V (Single Phase) _____Amps	220V (Three Phase) _____Amps
Do you use a generator?	Y/N	Do you use charcoal?	Y/N
Do you use propane?	Y/N	Tank Size _____lb	Number of Tanks _____
Do you need water?	Y/N		

All vendors are required to comply with DeKalb County health regulations, City of Atlanta electrical regulations and fire regulations. Links to permitting and certification documents can be found at www.candlerpark.org/fallfest/food.

Menu Information

Please select the category (or categories) that best describe your menu classification:

<input type="checkbox"/> American	<input type="checkbox"/> Asian	<input type="checkbox"/> BBQ	<input type="checkbox"/> Cajun	<input type="checkbox"/> German
<input type="checkbox"/> Greek	<input type="checkbox"/> Italian	<input type="checkbox"/> Mexican	<input type="checkbox"/> Seafood	<input type="checkbox"/> Sweets
<input type="checkbox"/> Ice Cream	<input type="checkbox"/> Other			

Please list the proposed items for sale. Be specific and use extra sheets if necessary.

Item	Price	Item	Price
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Food Vendor General Information Sheet

Insurance - Liability Insurance in the amount of \$1,000,000.00 is **REQUIRED**. You must attach a binder or certificate of Liability Insurance indicating Candler Park Neighborhood Organization, Inc. (hereinafter "CPNO, Inc.") P.O. Box 5418 Atlanta, GA 31107 as additional insured. **Your application will not be accepted without this insurance binder.**

Food Service Certification- Candler Park is located within the City of Atlanta *and* DeKalb County. It is your responsibility to follow the health codes required for our area. Links to permitting and certification documents can be found at www.candlerparkfallfest.org/food. **A copy of your health department certification must be displayed during the festival.**

Fire Regulations - Vendors are required to comply with City of Atlanta electrical and fire regulations. If you are using flammable liquid or solids you must provide suitable fire extinguishers and have them available for inspection by Atlanta Fire Department staff.

Booth Space - Each food vendor space and set-up time will be pre-assigned. We'll let you know your time and spot via email at least a week before the event. You must provide your own tent, trailer, truck or cart. Be sure to measure your equipment carefully. If you have a trailer or cart, don't forget to include the tongue length when calculating your fees. Festival space is limited and you will not be allowed to exceed the allocated space.

Electrical - Limited power is available on site, but not guaranteed. Please indicate your total power needs (i.e., the maximum amperage used at any given time during the event.) Power requirements above 20 AMPS or 220V power may be subject to additional charges. If you have requested additional or special power needs, your application will be forwarded to the event electrician for review and you will be advised of availability and any additional charges prior to your application's acceptance.

Grease and Gray Water - You are required to remove all grease and gray water produced by your operation. Under no circumstances will grease or gray water be allowed to be poured upon concrete or pavement, on grass, or into storm drains on the site. Any violation of this policy will result in close down, ejection from the event, forfeiture of the clean-up fee and possible prosecution by appropriate authorities.

Security - Overnight security will be provided, however neither the Candler Park Fall Fest nor the CPNO will be responsible for any loss or damages. Take care to secure your equipment and valuables.

Clean-up - You are responsible for keeping the area around your booth or cart neat and clean and free of trash generated by your operation. Trash receptacles will be provided in the vendor area and around the event for patrons to dispose of trash, however, each vendor must have trash bins and bags for internally generated trash as well as trash from serving counters such as condiment wrappers, etc. Recycling is encouraged!

Parking - You are responsible for finding a space to park your vehicles. Some private lots are available in the area. Note that all vehicles used for loading and unloading must be removed from the festival area no later than one hour prior to the start of the event. Vehicles parked in any other areas are subject to towing at your expense. Also, remember that it is your responsibility to secure off-site storage facilities.

Alcoholic Beverages – Food vendors are not allowed to sell alcoholic beverages. You are encouraged to sell alternative beverages such as iced tea and lemonade, but these **MUST** be listed in the spaces provided on page 2 for prior approval.

Hold Harmless Agreement

Through submission of application materials and Vendor’s signing of the Agreement, Vendor agrees to hold the Candler Park Neighborhood Organization (hereinafter “CPNO, Inc.”) harmless for any and all losses, expenses, demands and claims against the Candler Park Fall Fest, sustained or alleged to have been in any way related to or connected to the 2015 Candler Park Fall Fest. Vendor also agrees and acknowledges that CPNO, Inc. is not responsible in any way for any personal injury, illness, property damage or loss of property that may occur during the 2015 Candler Park Fall Fest. Vendor agrees, acknowledges and further certifies that the Vendor and Vendor’s property, equipment, and vehicles are properly insured for any and all losses incurred, and or damages caused, by Vendor or any other party.

Incorporation and Modification

This document includes all components of the agreement of the parties and is fully incorporated herein. The Application materials provided by the Vendor to CPNO, Inc. shall be incorporated herein by reference. No other promises made prior to the execution of the Agreement have been omitted from this document. The parties may mutually agree to modify this agreement, however such modification shall only be binding upon the parties by signed written agreement. No oral modification or agreement outside the scope of this agreement shall be binding upon either party,

No Agency, Partnership, or Joint Venture Created

The Vendor is an independent operator, and through this agreement no agency, partnership or joint venture relationship is created with CPNO, Inc. The Vendor, it’s owners, employees, or other agents shall not represent themselves as representatives of the Candler Park Fall Fest. Vendor shall not enter into any contract or other agreement which would cause the Candler Park Fall Fest to be liable in any way with any other party, including, but not limited to, manufacturers, Vendors or other suppliers, etc. Vendor shall hold CPNO, Inc. harmless from any cost or any other liability it may incur with the production of merchandise.

The CPNO, Inc. makes no representation nor guarantees regarding actual festival attendance, nor makes any representation of potential financial success or failure.

By signing below, you agree to the event policies provided in this application.

Print Name	Signature	Date
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Please review the application and send in the following items:

- Completed Application (4 pgs)
- Proof of Insurance
- Health Dept. certification
- Vendor Fees

Your application will not be considered for participation if fees, proof of insurance or health department certification are not received!

When you have completed the application, please contact Ryan Boblett by sending an email to fallfestfood@candlerpark.org